

Request for Approval of Reimbursement for Training Class Fee

In accordance with the Troop 49 Adult Training Policy, the following request for Reimbursement is made to the Troop Committee on _____ (date):

Name of Trainee: _____

Type of Training: _____

Date(s) of Training: _____

Location of Training: _____ Council: _____

Cost of Training: _____

Requested Reimbursement Amount: _____

Details: _____

Trainee Signature: _____

Committee Discussion : Date _____

APPROVED NOT APPROVED Reason: _____

Committee Representatives: _____

BSA Troop 49 Policy Manual : Adult Training Policy

The Troop Committee encourages Adult training to further improve our ability to provide a quality experience for all Scouts.

Training opportunities include Scoutmaster/Assistant Scoutmaster specific training (Oak Leaf), Wilderness First Aid training, and supplemental training such as Woodbadge or University of Scouting. For training requiring a fee, reimbursement approval is contingent on the Troop budget and the involvement of the Adult in the Troop. The Adult requesting attendance at a training class should request reimbursement through the Troop Committee prior to the class. If approved, the Troop will reimburse the fees for the training class (not including travel cost).